Elim Christian College Mt Albert

Term 2 Student reports are now available on the portal. Go to *https://elimmtalbert.school.kiwi* to download your child's report. You will need your parent login details.
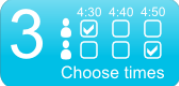
Term 3 Parent-Teacher-Student conferences will be held at the following times:

● **3:30pm - 7:30pm Tuesday 30th July** ● **1:00pm - 5:00pm Thursday 1st August**	Teachers from all year levels will be available on both of these dates. School will close at 12:20 pm on Thursday 1st August.

To book your conference(s), please use the following links:

For students in Years 1 to 8	For students in Years 9 to 13
● please click on this link: www.schoolinterviews.co.nz/code/u3u9f ● or go to www.schoolinterviews.co.nz and use booking code **u3u9f** ● or scan **this QR code** **Year 1-8 conferences** will be **12 minutes duration**	● please click on this link: www.schoolinterviews.co.nz/code/aj4zd ● or go to www.schoolinterviews.co.nz and use booking code **aj4zd** ● or scan **this QR code** **Year 9-13 conferences** will be **6 minutes duration**

Next steps:

1 Enter your details	First enter your name, your child's name, and your email address. If you need to book for more than one child, change the "*Book for x students*" setting, and enter the other child's name.
2 Choose teachers	On the next page, pick the teachers you want to meet. First select the year level or room (year 1-8) or subject name (year 9-13), then choose from the list of teachers.
3 Choose times	Then you will see a timetable showing when your chosen teachers are available. Simply click on the times that suit you.

- Please note that the junior (1-8) and senior (9-13) conferences run on different timetables. They are set up as separate events and must be booked separately. You will need to make sure you don't book simultaneous conferences.
- When you have finished making bookings, your interview timetable will be emailed to you.
- You can return to the site and re-enter the event code to change or cancel your interviews.
- If you don't have access, the school office can make a booking on your behalf *Ph (09) 953 3768*