

Tuesday 21st January 2025,

Kia ora Parents and Caregivers,

We are excited to welcome you to the new year at Elim Christian College Mt Albert. We would like to extend a very warm welcome to our students and families. We hope you have all had a restful and enjoyable Christmas and New Year. For those of you that are new to Elim this year, we are looking forward to getting to know you over the course of the year.

**The Elim Christian College Mt Albert Team**

<b>Principal</b>	Mrs Tania Calvert	<b>Administration team</b>	Mrs Norma van Rooyen Mrs Rachel McFedries
<b>Deputy Principal Y0-8</b>	Miss Jessica Kidd	<b>Deputy Principal Y9-13</b>	Mr Marvin Anderson
<b>Literacy/Numeracy activator SENCo and ESOL Counsellor Christian Living and Cultural Lead Māori kaiako Librarian</b>	Mrs Lynda Butler  Mrs Joanna Emery TBC Mrs Jo Robertson  Mr Dylan Hope Mrs Emma Abrahams	<b>Head of Learning Area Humanities English/Visual Arts/ Social Sciences</b>	<b>Mrs Julie Nola</b> Mr Nigel Cato Mrs Shinae Ha Mrs Jacqui Reid Ms Ellouise Richter Mrs Nelise Tesese Mr Joseph Zoutenbier
<b>Year 1 - 3</b>	Mrs Jane Young Mrs Rita Ah Kau Mrs Gina Kennerley Mrs Natalie Escobar <i>Mrs Kirsty Sim</i>	<b>Dean Y9 &amp; 10 Dean Y11 &amp; 12 Dean Y13 and Careers / Gateway</b>	Mr Joseph Zoutenbier Ms Ellouise Richter Mrs Amanda Ray
<b>Year 4 - 6</b>	Mr Minsoo Kim Mrs Jordana Ryu Mrs Lauren Dixon <i>Mrs Penny Tasi</i>	<b>Head of Learning Area STEM</b>	<b>Mr Charlie Ahn</b> Mr Thomas Blok Mr Vishal Chand Mr Albert Feng Mrs Amanda Ray Mr Jason Ridler Mr John Ryu
<b>Year 7 - 8</b>	Miss Hannah Fale Miss Madeleine Chester Mr Elijah Tay <i>Mrs Jo Sohn</i>	<b>Head of Department Music</b>	<b>Miss Sarah Dunn</b> Mrs Rachel Crellin (Y0-8)

<b>Hard tech/Innovation Food tech/Enterprise DT/Art</b>	Mr Peter McDonough Mrs Amanda Abrahams Mrs Tracey Callender	<b>Head of Department Physical Education and Sport</b>	<b>Mr Sam MacKenzie</b> Mr Victor Peach (Y0-8)
Please note the format for our staff email addresses <b>firstname.lastname@elimmtalbert.school.nz</b>			

<b>2025</b>	<b>Term Dates</b>	<b>Weeks</b>
Term 1	Monday 3 February to Friday 11 April	10
Term 2	Monday 28 April to Friday 27 June	9
Term 3	Monday 14 July to Friday 19 September	10
Term 4	Monday 6 October to Thursday 11 December	10

**NB: Option Confirmation for Year 11-13 is on Tuesday 28th January from 12:00 noon - 3:00 pm.**

#### **2025 Start dates for all students:**

The start date for all students is Monday 3rd February at 8.40am.

#### **Pōwhiri**

We will have a pōwhiri and official opening on Monday 3rd February. You are welcome to stay for the pōwhiri. New families, please assemble as manuhiri - visitors in the carpark. Existing families can assemble next to junior classes. Your child/ren will go directly to class at 8.30 am and be with a teacher for the ceremony. Your child will be sitting with their class for this time. The pōwhiri will start at 9 am.

#### **Morning drop off routine / parking**

It is expected that students will arrive between 8.15 am and 8.30 am. Students are to enter through the front two pedestrian gates on McLean St. The upper gate is for Year 0-6 students and the lower gate for Year 7-13 students. We also have a pedestrian gate on Allendale Road.

#### **Afternoon pick-up routine / parking**

We have a staggered finish with **Year 1-6 students finishing at 2.50 pm. The Year 7-13 students finish school at 3.10 pm.** We ask that junior students are collected promptly.

#### **After school care**

If you are needing childcare outside of these hours, then you will need to take advantage of our off-site after school care called Carpe Diem Kids. [www.carpediemkids.co.nz](http://www.carpediemkids.co.nz)

#### **Attendance**

There is a nationwide and school focus on improving student attendance rates. The only reason your child should not be at school is if they are sick. If your child is unwell and unable to attend school, please complete the absence form online before 8.30am. [https://elimmtalbert.school.nz/absence\\_form/](https://elimmtalbert.school.nz/absence_form/) For any other leave requests, please apply to the relevant Deputy Principal in advance.

**Class allocations**

At the start of the year, all students find out their new classes when they arrive on the first day. Year 1-6 classes are posted on the classroom windows of Room 1. Year 7-13 classes are posted on the glass doors of the hall.

**School uniform**

We have high expectations of our students and how they wear their school uniform to school, at school and on their way home. Please ensure that your child/ren has/have the correct uniform, including black polishable dress shoes. Please feel free to get in contact if you are unsure of the requirements.

**Stationery**

Stationery is supplied through Office Max. Please follow the link to OfficeMax [myschool.co.nz](https://myschool.co.nz) and search "Elim Christian College Mt Albert". Select the year level your child is in, check that you want everything on the list, then click and confirm. There is free delivery on orders over \$100.

School donations and other charges can also be paid online at [myschool.co.nz](https://myschool.co.nz). These will be charged when you place your order and will show as a separate transaction on your credit or debit card.

If you have any questions please contact [office@elimmtalbert.school.nz](mailto:office@elimmtalbert.school.nz).

**Mobile phones and smart watches**

Students are not permitted to use mobile phones or smart watches at school. Their phones should be securely stored in their locker, if they have one, or in their bag. The school accepts no responsibility for loss or damage of personal devices and other valuables.

**Devices**

Students from Year 4-8 are asked to bring a charged Chromebook to school every day. Some students in Year 6 may still be using an ipad as they are phased out. Year 9-13 are to bring a charged device to school every day, which may be a Chromebook or a laptop.

**Staff Only Days**

School will be closed for the following staff only days.

Term 2: Thursday 19 June

Term 3: Monday 11 August

We look forward to seeing you all again very soon.

Noho ora mai,



Tania Calvert  
Principal / Tumuaki